

# TERMS AND CONDITIONS FOR PARTICIPATION IN EXHIBITION *LADY CODE 2024*

## 1. THE ORGANISER

Ekspozicijų Centras UAB  
Karaliaus Mindaugo pr. 50, LT-44334 Kaunas, Lithuania  
Tel. +370 37 79 29 85,  
Email: [klaipeda@expo.lt](mailto:klaipeda@expo.lt)  
[www.expo.lt](http://www.expo.lt)

## 2. VENUE AND OPENING HOURS

Exhibition venue: „Švyturio“ arena (Dubysos g. 10), Klaipėda, Lithuania.  
Exhibition opening hours:  
6 December, 2024 10 a.m. - 6 p.m.  
7 December, 2024 10 a.m. - 5 p.m.  
Registration of exhibitors and set-up of stands: 5 December, 2024 1 p.m. - 7 p.m.  
Demounting of stands: 7 December, 2024 5 p.m. - 9 p.m.

## 3. APPLICATION FOR PARTICIPATION

The Exhibitor registers by filling in the online Exhibitor's Application Form available at [www.expo.lt](http://www.expo.lt) by 31 October, 2024. Applications received beyond the stated date will be taken into consideration only upon availability. The Application submitted online is legally binding and is deemed as the Exhibitor's decision to take part in the exhibition. Having received the Exhibitor's Application Form, the Organiser undertakes to send to the Exhibitor a participation permit and a floor plan with an indicated prospective exhibit space (upon availability, the Exhibitor's preference for exhibit space will be taken into consideration).  
The Organiser reserves the right, if necessary, to change the location of exhibit space. It is possible to withdraw the Exhibitor's Application Form by pursuing and complying with the Article 6 hereof Refusals to Participate or Cases of Absence hereof.

## 4. PARTICIPATION FEES

Registration fee: 140, - EUR + VAT\*.  
Co-exhibitor's fee: 140, - EUR + VAT\*.  
General exhibition organising services: exhibition organisation and marketing activities, selection of visitors and their attraction by means of diverse advertisements, sending of official invitations, general lighting, cleaning of passages, securing of exhibition past working hours.

### EXHIBIT SPACE IN THE HALL:

Raw Space (no exhibition constructions, wall panels, power, table, chairs, lighting etc. included) - 80, - EUR/1 sq. m + VAT\*.  
Standard Shell Scheme - 115, - EUR/1 sq. m + VAT\* (1 table, 2 chair; modular Cobra Expo constructions; white wall panels (2,5 m in height); 1 spotlight for every 3 sq. m; 1 electrical socket (220V, 1 kW); inscription of a company name on the frieze panel (standard font, 0,1 m in height); carpet; 1 dustbin.  
Minimum exhibit space in the hall - 6 sq. m.

When ordering a corner stand, 10% overcharge shall be applied.

When ordering exhibit space in the hall exceeding 100 sq. m, a 30% discount shall be applied. Accordingly, when ordering 50 sq. m - 15%, 30 sq. m - 10%, 20 sq. m - 5% off of the rates indicated shall be applied.  
Additional equipment and furniture for the stand may be ordered by filling in an application provided by the organiser.

## 5. TERMS AND CONDITIONS FOR PAYMENTS

The Exhibitor commits himself/herself to transfer the registration fee into the bank account indicated by the exhibition organiser within ten business days as of the date of the receipt of the advance payment invoice. All other payments (the fee for the exhibition space and the rental of the display stand, and the fee for additional equipment and services) shall be executed until 31 October, 2024. If the Exhibitor fails to execute the payment on time according to the provided invoices, he/she will be charged a 0.2% late payment fee for each day of delay. The right to occupy the display stand is guaranteed only having fulfilled the terms and conditions for payments.

## 6. REFUSALS TO PARTICIPATE OR CASES OF ABSENCE

The refusal to participate in the exhibition shall be presented in writing and shall be deemed valid if it is approved by the organiser. The Exhibitor is entitled to refuse to participate in the exhibition and to retrieve all the executed payments (except for the registration fee), if he/she does this not later than 31 October, 2024. If the participation is cancelled by 15 November, 2024, the Exhibitor will be obliged to fully cover the Registration Fee and 50% of the total exhibit space fee. If the participation is cancelled by 5 December, 2024, the Exhibitor will be obliged to fully cover the Registration Fee and 100% of the total exhibit space fee. If the participation is cancelled during the exhibition (6-7 December, 2024) or the Exhibitor leaves the exhibit space prior to the closing time of the Exhibition, the Exhibitor will be obliged to fully cover the Registration Fee and 100% of the total exhibit space fee. In addition, a fine of 300 EUR + VAT will be imposed on the Exhibitor.

The exhibition organiser is entitled to use the stand at his/her own discretion, if:

1. The Exhibitor failed to fulfil the requirements of Article 5 Terms and Conditions for Payments included in the Terms and Conditions for Participation in Exhibition.
2. The Exhibitor does not occupy the display stand 12 hours before the opening of the exhibition (except those cases where the Exhibitor and the exhibition organiser reach an agreement). If the agreement is terminated on the Exhibitor's initiative and in the absence of the exhibition organiser's fault, the exhibition organiser does not refund any payments executed until that period.

If an exhibition does not take place and / or a participant does not participate in an exhibition due to *force majeure* (e.g. war, rebellion, sabotage, natural disaster,

explosion, fire, destruction of machinery, industrial buildings or any (or all) of the internal communications, actions of the public authorities, epidemics, etc.), the funds paid by a participant to an organizer shall not be refundable.

## 7. ORDERS FOR ADDITIONAL EQUIPMENT AND FURNITURE

After payment of the registration, the Exhibitor gets a link to the online exhibitor's environment, where he or she can order additional equipment and furniture for his stand. Exhibitor needs to complete the additional equipment order until 12 November, 2024.

## 8. ORDERS FOR INDIVIDUAL STANDS

Upon the Exhibitor's request, the exhibition organiser can design an individual non-standard display stand. For this purpose, please contact Mr Evaldas Januškevičius, the Exhibition Installation Manager, mobile phone: +370 686 33 822, email: [evaldas@stendai.lt](mailto:evaldas@stendai.lt), website: [www.stendai.lt](http://www.stendai.lt).

## 9. REGULATIONS FOR STAND DESIGN AND INSTALLATION

Having ordered a raw space (which is empty), the Exhibitor who hires another company or person to install his/her stand shall observe the Regulations for Stand Design and Installation prepared by Ekspozicijų Centras UAB and provided in Annex 1 to the Terms and Conditions for Participation in Exhibition as well as on the website [www.expo.lt](http://www.expo.lt).

## 10. ONLINE PRESENTATION OF INFORMATION

The Organiser undertakes to publish the following basic information about the Participant on the exhibition's website at [www.expo.lt](http://www.expo.lt): the name of the legal entity, the name of the natural person or brand (if a natural person is presenting their exhibition space as a "message on a display" when ordering it), the address (for legal entities only), the phone number, the e-mail address, the website address and the description to be submitted to the e-catalogue. Basic information about the participant will be available on the exhibition's website until 31 December, 2024.

## 11. ACCREDITATION

Accreditation badges, entitling to free admission to the exhibition and participation in all the exhibition events, are issued upon the arrival of the participating company at the exhibition and upon presentation of the list of persons who shall receive these badges.

## 12. PROTECTION OF DISPLAY ITEMS. INSURANCE

The exhibition organiser implements general exhibition protection during the exhibition opening hours, except, when it comes to the renter's stand for which the exhibition organiser does not assume any responsibility. If the Exhibitor wishes to ensure individual protection for his/her stand, he/she shall contact the exhibition organizer. The Exhibitor shall provide insurance for his/her display items, belongings and possessions on his own.

## 13. NOTIFICATIONS

The exhibition organiser commits himself/herself to notify the Exhibitor about all the additional information related to the arrangement of the exhibition and to inform the Exhibitor if the exhibition takes place in a different venue and at a different time not due to the organiser's fault. If, as a result of unforeseen circumstances, the date or place of the exhibition is changed, all obligations of the organiser and the participants in the exhibition shall remain and cannot be cancelled.

## 14. SEMINARS

The Exhibitors can apply for time for a seminar or a company presentation during the exhibition. The Exhibitor is provided with this service on a free-of-charge basis. The date, name and speaker of the seminar/presentation are placed on the [www.expo.lt](http://www.expo.lt) website at no extra charge.

## 15. COMPENSATION FOR LOSSES

The Exhibitor shall display products presented and distribute promotional materials only within the limits of the ordered stand space. If the Exhibitor violates and fails to observe the limits of the ordered space of the stand, he/she is punished by a fine of EUR 300+VAT\*. The Exhibitor is obliged to return the structures, elements and pieces of furniture of standard shell scheme stands to the exhibition organiser without inflicting any damage on them. Otherwise, the Exhibitor shall pay 100% of the value of that equipment. The Exhibitor is not allowed to apply any sticky products to the walls of the exhibition equipment on his own without the consent of the exhibition organiser.

## 16. SUPERVISION

The organizer of the exhibition undertakes to carry out the general advertising campaign of the exhibition by implementing the pre-planned measures and assumes the responsibility for the proper presentation of the exhibition to the public. The organizer does not guarantee the specific number of visitors to the exhibition and assumes no responsibility for each Participant's commercial success in the exhibition.

## 17. DISPUTES

Any dispute shall be resolved through negotiations. If the parties fail to reach an agreement, disputes shall be settled in Vilnius City District Court in accordance with the procedure established by the laws of the Republic of Lithuania.

\*The VAT shall be paid in accordance with the laws of the Republic of Lithuania applicable at that particular time.

**BY COMPLETING AND SIGNING THE EXHIBITOR'S APPLICATION FORM, THE EXHIBITOR UNDERTAKES TO COMPLY WITH THE FOLLOWING TERMS AND CONDITIONS PROVIDED BY THE ORGANISER**